

LLU Online Course Audit Checklist

(Instructor/Designer)

Date: _____ Term: _____ Course Number: _____ CRN: _____

Course Name: _____ Instructor (s): _____

Canvas URL/Locator: _____ Units: _____ Length of course (wks.): _____

Course (LLU Requirement)			
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Picture	Each instructor and student have a real Resource link		•
Course Image	Image present in course card. Resource link		•
Course Hyperlinks (LLU Requirement)			
Course Hyperlinks	All course links, both internal and external, are functional, i.e., zero broken links. Resource: How do I validate links in a course? - Instructure Community (canvaslms.com)	Section to be completed by Instructor/Designer: Provide evidence in course design (Screenshot of course design)	
			•
Syllabus (Title IV and LLU Requirement)			
		Section to be completed by Instructor/Designer:	

Course Syllabus

The course syllabus outlines the following:

Syllabus in PDF format in the Canvas

shell "Syllabus" section

- ¼ Support & Resources
- ¼ Student Activities
- ¼ Textbook

Resource: For additional suggested sections and wording, please consult the [LLU Online and Hybrid course syllabus template](#)

Textbook Information (Title IV Requirement)	
ISBN Textbook Information	<p>HIGHER EDUCATION OPPORTUNITY ACT: SEC. 133. TEXTBOOK INFORMATION. “(a) PURPOSE AND INTENT.— and “(d) PROVISION OF ISBN COLLEGE TEXTBOOK INFORMATION IN COURSE SCHEDULES)</p> <p>https://www.govinfo.gov/content/pkg/PLAW-110publ315/html/PLAW-110publ315.htm</p> <p>20 U.S. Code § 1015b— Textbook information</p> <p>Contact LLU Bookstore for details: TM8026@BNCOLLEGE.COM</p>
	<p style="text-align: center;">Section to be completed by Instructor/Designer: Provide evidence in course design</p> <p>0 1 ISBN Textbook information visible at the LLU Course Schedule. Resource: https://home.llu.edu/course-schedule</p> <p>URL:</p>

Regular and Substantive Interaction (Title IV Requirement)

Regular Interaction (Two or more activities)	<p style="text-align: center;">Section to be completed by Instructor/Designer: Provide evidence in course design</p>
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Threaded discussion forums with regular and appropriate instructor participation based on course

Instructor -provided

General Standard

Section to be completed by Instructor/Designer:

Provide evidence of course design

(See [LLU Course Design](#))

(See [LLU Course Design](#) & [LLU Course Design](#))